

School of Ministry: Licensed Teacher

This help file will take you through the following:

- ∞ It will define Full & Abridged versions of the course material
- ∞ Those qualified to teach the School of Ministry version
- ∞ Licensed Teachers and their students
- ∞ “Purchasing” and downloading courses
- ∞ The use of the multimedia suite
- ∞ The online and hardcopy quiz

Full & Abridged versions

The *full versions* of VBI courses have the following characteristics.

- ∞ They average about 150 pages of A4 (similar to Letter size)
- ∞ They are written generally by PhD or Masters qualified authors and teachers
- ∞ They are written for the Diploma, Advanced Diploma and Bachelors degree levels.

School of Ministry *Abridged versions* have the following characteristics:

- ∞ They average about 30 pages of A4 (similar to Letter size)
- ∞ They are written by VBI personnel who have extracted the essential content of the full version.
- ∞ They are available as downloads, in the form of .pdf files
- ∞ They are also available as hard copy published versions through Vineyard Resources in the USA.

Those qualified to teach

Those who teach these courses should be graduates of the same course (not the whole curriculum), of at least the Diploma level. Therefore to become a Licensed Teacher, you have to agree to study and pass the courses you intend to teach.

Licensed Teacher users

There are basically three types of users:

1. Members of Partner Churches, or their affiliates,
2. General Users, and
3. Licensed Teachers.

Other presentations and text files describe the Partner Church and Licensed Teacher programs.

The Licensed Teacher user will operate in the following kind of environment:

- ∞ A developing country, which can mean economic development, and/or being in a state of development towards an established network of churches.
- ∞ Typically English will be the 2nd or 3rd language of those being taught.
- ∞ Licensed Teachers will make use of English School of Ministry texts, plus translations of those texts into their language.

Here are some of the most important points for prospective Licensed Teachers:

- ∞ To become a Licensed Teacher you need to enter into a defined relationship with VBI.
- ∞ This relationship is described in more detail in the Licensed Teachers Manual, which you will find on the Wiki (Home page toolbar, next to Help menu). It will describe a Memorandum of Agreement (MoU) that you will be required to fill in and return. You will be able to download the MoU file from the Wiki where you read the teachers manual.
- ∞ You will email this MoU to heather@vineyardbi.org
- ∞ That will result in you being sent two coupons, enabling you to download both the Diploma level full text course, and the School of Ministry course, at no cost.

The process will work like this:

- ∞ You will teach a minimum of 10 students the School of Ministry course, and ensure they do the Quiz.
- ∞ You will use either the online quiz (direct your students to the website, if they have broadband and can read English),¹ or a hardcopy version of the same quiz, which you will give hand out to them.

¹ By arrangement with the VBI office, we can enable a coupon for a class taught by a Licensed Teacher, but the norm will be the hardcopy quiz.

- ∞ You will fill in a Report Form, detailing their names and grades, and return it to heather@vineyardbi.org
- ∞ On the basis of the work completed by your 10 students, you will receive two coupons for the next course you wish to study (Diploma level) and teach (School of Ministry level).

In this manner you get to do a Diploma (full text courses) for free, by teaching others!

“Purchasing” your course

Since you obtain your course using a coupon, there is no actual purchase. However, you will need to download the course using the VBI online purchasing system, which includes the use of a coupon.

Another help file called “How to purchase a course” will take you through that process step-by-step. This help file is for users at all levels.

Once you have gone through the “purchase” process, you will be registered for that course. You will find that you can download the hardcopy quiz text and the report form from the same place, as a registered student.

The Multimedia Suite

Various types of media are available from VBI. All such media are associated with the full text course, and originate either from the teaching sessions of the original author, or a teacher recognized by VBI as suitably qualified to teach the same content.

There are the following kinds of media:

- ∞ *DVD videos*, which are hardcopy high resolution, obtainable from Vineyard Resources USA, Vineyard Music UK or VBI South Africa.
- ∞ *Quick Time videos*, which are compressed files suitable for internet download and to play on a computer sized screen. These are downloads from the VBI site, as are the rest of the media formats.
- ∞ *Flash files* are of the type found in this help menu (talking Power Points).
- ∞ *Powers Point* files.
- ∞ *Mp3* files, voice only, suitable to save onto CD’s, mobile phones, PDA’s, etc.

The use of such multimedia, which is available to both teachers and users, should be placed within this context:

- ∞ There is no substitute for live teachers, in a class context, where interaction takes place between teacher and class, and amongst the participants. Such media is therefore intended as an aid, not a substitute.
- ∞ The most dysfunctional way to communicate content is to make people listen to endless hours of video lectures. This will gradually increase levels of frustration, and decrease levels of retention.
- ∞ Further, our purpose in VBI is to avoid Westernization and dependency. Most of the authors/teachers of the courses are from the West. We do not want to create a system that fails to empower teachers in developing countries. We want local teachers to teach their own people.
- ∞ We would like Licensed Teachers to be creative in the way they contextualize the content, using their own “take,” and their own stories and illustrations.
- ∞ A skilled teacher might use video clips, Power Point presentations, and various models of teaching (small group buzz sessions, ministry time, etc) to produce a fully interactive experience.
- ∞ They may encourage the participants to listen to the Mp3 recordings at home, or view the Flash files, but as noted, these are only aids to the process.

The Online Quiz

Licensed Teachers may have students who are able to work in English and have broadband access. If so, they should be encouraged to do the quiz online. However, for the most part, they will do the hardcopy quiz, handed out by their teacher.

As noted above, both the file for the hardcopy version and the Report Form will be found with the course, once registration is complete (“Purchase”).

For obvious reasons, the file with the correct answers is emailed direct to the Licensed Teacher. An easy transparent overlay will enable you to grade the quiz in no time.